UPPAC Meeting Minutes
February 15, 2005
Satellite videoconference

Attending:
- UIUC: Rick Atterberry, Vera Mainz
- UIC: Kari Dueball, Catherine Foley-DiVittorio, Marietta Giovannelli
- UIS: Jerry Burkhart, Carlyn Shank
- UA: Margaret Grosch, Jamie Painter (in place of Maureen Parks), Peg Rawles, Sharon Reynolds (in place of Maureen Parks), Stacey Wilson

1. The meeting was called to order by Carlyn Shank at 10:02am. All present introduced themselves.

2. The minutes of the December 9, 2004, meeting were updated and accepted.

3. Old Business
   a. Another CIC teleconference was held on January 24, 2005 with seven UPPAC members attending. Indiana University will be distributing the notes. The next meeting will be held in April.
   
   b. Carlyn Shank, as UPPAC chair, has begun drafting a letter to welcome President White. She will also work with Michele Thompson to contact Trustee Kenneth Schmidt to meet with the UPPAC group.
   
   c. Carlyn Shank will take the proposal regarding academic professional tuition waivers to Marcia Rotunda in University Counsel for her input and for information about possible ramifications. The proposal will then be submitted to Chet Gardner, Vice President for Academic Affairs, for his review and for discussion with the President.
   
   Some concern was expressed at the meeting that retirees continue to receive the waiver but retirees’ children do not. A reference to this will be added to the proposal to Marcia Rotunda as well.
   
   d. Vera Mainz will put together a simple webpage for UPPAC and will post organization related items such as the bylaws and past meeting minutes.
   
   e. Vera Mainz updated the group on the status of non-reappointment rights for employees who have 50% or greater appointments. The Senate’s Conference is going to bring this to the President’s attention. The issue is important to the three campuses, so when Trustee Kenneth Schmidt meets with the group it would be a good opportunity to explain its history.
   
   f. Regarding personnel policies and APs working in University Administration – The UIUC Council received a letter from President Stukel on December 23, 2004, in response to its letter asking for clarification of the policies and practices that pertain to academic professional employees in the University Administration units. In it he states “University Administration units should
apply the HR policies in place at the campus at which their employees reside.” The Council was very grateful for this clarification, and is now pursuing a UI Statute amendment with regard to this. The Council submitted a request to the UIUC Senate Executive Committee (SEC) for a UI Statute amendment which would make the President’s stated practice a requirement. They transmitted this request to the UIUC Senate University Senate Statutes and Procedures Committee (USSP), which has drafted an amendment, and sent to the UIUC Senate General University Policy (GUP) Committee for a decision as to whether the policy change should be made.

4. Campus Reports
   a. UIS –
      o There was an open meeting held in the fall to discuss compensation/salary equity but no definitive action has been taken yet.
      o The Provost continues to sponsor lunchtime “Brown bag seminars” with about 40 APs having attended the most recent.
      o The second annual CAPE Awards will be held on April 7, 2005.
      o The UIS APAC has requested that its Chair be made a voting member of the Campus Senate Steering Committee.
   b. UIUC –
      o CAP elections began February 15th and out of 20 positions, eight have vacancies. Elections continue through late March and voting will be online.
      o Grievance procedures have been modified slightly and will be updated to reflect the changes. The unit will now be sent a letter outlining the basic allegations of the grievance by their employee. This was not required before. The change will be sent to the Chancellor and then added to the website.
      o A letter has been sent to the Chancellor regarding licensing equity. It is felt that the unit should be required to pay these if the licenses are required by the employee in order to perform their job. There is no continuity across the campus, at present. Some units currently pay the fee, while others do not.
      o Six grievances were accepted last year and two are still pending.
   c. UIC –
      o Met with Donald Chambers, Vice Chair of the Senate, regarding the draft of a proposal to have three APs serve on the Senate as full voting members. The draft needs to be revised and then will be presented to the Senate Agenda Committee. This will probably prove to be a long process and, if accepted, will become effective in the fall of 2006. This will mean representation for APs in proposing bylaws changes.
      o An open house will be held on April 7, 2005 and Joyce Winn, Associate Director, Academic Human Resources and Records, will speak regarding contracts.
5. New Business
   a. The next UPPAC meeting is scheduled for May 24, 2005 at 10:00am, but the date may be changed, depending upon when Trustee Kenneth Schmidt can meet with the group.

   The meeting was adjourned at 10:52am.