UPPAC Meeting Minutes  
May 24, 2005  
Satellite videoconference

Attending:  
UIUC: Rick Atterberry, Vera Mainz, Chris Migotsky, Peg Rawles  
UIC: Kari Dueball, Catherine Foley-DiVittorio, Marietta Giovannelli  
UIS: Tom Ambrose, Carlyn Shank  
UA: Margaret Grosch, Jamie Painter, Sharon Reynolds, Stacey Wilson

1. The meeting was called to order by Carlyn Shank at 10:02am. All present introduced themselves.

2. The minutes of the February 15, 2005 meeting were updated and accepted.

3. Old Business
   a. Carlyn received an email from Michele Thompson, Secretary of the Board of Trustees, stating that May is not a good month for Trustee Schmidt to meet with UPPAC. Carlyn will try to schedule the meeting with Trustee Schmidt again at a later date.

   b. Vera Mainz posted a draft of the UPPAC web site for the group to access and review. The group feels the site is acceptable and the domain www.uppac.uillinois.edu now needs to be established.

   c. Carlyn sent a memo to Marcia Rotunda, University Counsel, regarding tuition waiver policy changes to see if there were legal ramifications. The memo was then sent to Dr. Chester Gardner, Vice President for Academic Affairs, for his review and input, before passing on to the President for his recommendations on the changes. No feedback has been received from Dr. Gardner’s office. Carlyn will forward the memo again to confirm receipt.

   d. A CIC teleconference was held on April 4, 2005 with excellent representation from UPPAC members, as well as other universities. Domestic partner benefits, staff tuition benefits and software issues were among the topics discussed. Carlyn will forward the minutes from the CIC meetings, thus far, to UPPAC members. The next teleconference is scheduled for June 6, 2005.

   e. The status of non-reappointment rights for employees who have 50% or greater appointments was discussed with the President at the last Senates Conference. The President was favorable towards the issue. First readings have taken place at UIUC and UIC, but have not taken place at UIS at this time.

4. Campus Reports
   a. UIC –  
      o APAC sponsored an open house for academic professional employees on April 7, 2005. The open house featured keynote speaker Joyce Winn, Human Resources, who discussed hiring and contracts. The next open house is planned for June 21, 2005 and will feature staff from the Office of Access and
Equity speaking on their role in the academic search process and the services and programs available through their unit for academic professional employees.

- Election materials have been circulated and nominations are now being accepted through June 3, 2005 for vacancies on APAC. These 3-year terms commence in September.

b. UIS –

- Two new members were elected to APAC in April. New officers are Carlyn Shank, Chair; Jerry Burkhart, Vice-Chair; Pat McCue, Secretary and Tammy Craig, Treasurer. Tom Ambrose and Jana Wise’s terms have expired so they will be leaving APAC.
- The CAPE Award Ceremony was held on April 7, 2005.
- A second open meeting was held on April 14, 2005 to review the work of the Compensation Review Committee. Specific recommendations were made including a minimum salary level for APs and that an annual pool of salary equity funds be established.
- The Provost has indicated his desire to continue to meet regularly with members of APAC.
- The Strategic Planning Committee is taking a break for the summer and will reconvene in the fall.
- APAC is seeking representation on the UIS Campus Senate Steering Committee. An APAC representative was invited to attend, then a day later was uninvited due to other groups wanting representation as well.
- UIS is currently in the summer session and employees have been given the option to work from 7:30-5:20, with one half hour for lunch, Monday through Thursday, enabling them to have Friday off.

c. UIUC –

- The CAPE Award Ceremony was held on April 6, 2005 and the Years of Service awards were given out.
- Elections were held and those elected will take their seat at the June meeting.
- Continuity among departments of funding for required licenses continues to be an issue.
- The Academic Professional Development Fund has been renewed for another year. The publicizing of this has improved.
- The Interim Provost continues to look into “morale boosters” – such as floating holidays. The University may allow units to close during the Christmas to New Year’s Day holiday period again this year. This would enable workers to use their floating holidays more easily.
- Richard Herman has been named the new Chancellor. The search for a permanent Provost continues.

5. New Business

a. The proposed by-laws were reviewed and changes proposed. The by-laws will be updated and added to the next meeting agenda to vote on.

b. Carlyn sent a letter to President White, on behalf of UPPAC, welcoming him to the University and inviting him to meet with UPPAC at its face-to-face meeting in the
fall. Carlyn received a letter back from his assistant, Kate, regarding setting up the fall meeting with the group.

c. Jamie Painter updated the group that Academic Professionals will not track floating holidays in Banner, effective July 1, 2005. The holidays will be tracked on paper only at the departmental level.

The meeting was adjourned at 10:48am.