UPPAC Meeting Minutes  
September 13, 2005  
Satellite videoconference

Attending:
   UIUC: Rick Atterberry, Peg Rawles, Vera Mainz
   UIC:  Kari Dueball, Catherine Foley-DiVittorio, Patricia Gill, Marietta Giovannelli
   UIS:  Carlyn Shank, Jerry Burkhart
   UA:   Margaret Grosch, Jamie Painter, Stacey Wilson

1. The meeting was called to order by Carlyn Shank at 9:05am. All present introduced themselves.

2. The minutes of the May 24, 2005 meeting were updated and accepted.

3. Old Business

   a. Expansion of Tuition Waiver
      Carlyn received an email response from Chester S. Gardner, Vice President for Academic Affairs, stating that due to the difficult economic times within the State we will not be able to move forward with any changes in tuition waiver policy at this time. To bring up the topic could potentially create questions regarding existing tuition waivers. It was decided to add this to the “Issues” section of the UPPAC website to show that UPPAC has gone on record as supporting expansion of the policy.

   b. CIC
      The annual, face-to-face, meeting at the Big Ten Center in Chicago will be held October 16-17, 2005. Four representatives from each University may attend with two having voting rights. All past, as well as future, CIC meeting minutes will be posted to the UPPAC website. Carlyn will contact Ella Born to see when Illinois takes over rotating chair responsibilities, since UI is next in line.

   c. Adoption of By-Laws
      Language changes are underway to continue updating the UPPAC by-laws. An amendment needs to be made to clarify that UPPAC members are appointed by the President, by letter, after the current chair sends a letter with the nominations to the President. Once the changes are finalized, an email vote to approve will be taken and the by-laws will be passed on to the President’s assistant, Kate Metz.

   d. Status of the UPPAC website
      The UPPAC clerical support person is currently working with CITES at the UIUC campus to establish the domain name. It is hoped that the site will be up and running within the next few weeks. Vera Mainz has created the web page content and she and Stacey Wilson will update, as well as post, information and meeting minutes to the site.
e. **Status of Non-Reappointment Rights**
   There are no updates at this time. The group still has not been able to meet with a Trustee. Any supporting documents will be posted on the UPPAC website under “Issues”.

4. **Campus Reports**

   a. **UIC** –
      
      o APAC officers were re-elected for a second term. Three new APAC members were appointed to the committee.
      
      o The APAC annual retreat will be held in October to focus on team building and goal setting for the year. The brown bag series will be continued and will sponsor two open houses during the upcoming year.
      
      o Ninety-seven students, mostly undergrads, from the New Orleans area have been admitted to UIC because of their displacement by flooding caused by Hurricane Katrina.

   b. **UIS** –
      
      o The general education curriculum was approved by the Board of Trustees on September 8, 2005, and UIS is now a four-year institution, effective fall 2006.
      
      o Interim Provost, Harry Berman, is now Provost.
      
      o Provost’s office provided professional development funding of $20,000. This was the same amount as last year. Funding totaling $45,000 in application requests for funds were received.

   c. **UIUC** –
      
      o New officers took their seats at the June CAP meeting.
      
      o The Interim Provost, Jesse Delia, has stated that he will not be a candidate for the Provost’s position.
      
      o The professional development fund was renewed for $50,000 for another year. In the three months since, there has been $18,000 in funds requested.

5. **New Business**

   a. The group will have its annual, face-to-face, meeting at UIUC with President White on November 8, 2005. Carlyn Shank will send the group a list of potential questions to be posed to the President for input from the group before being sent to the President. The UPPAC chair will rotate to the UIC campus and a new chair will be named at this meeting, as well.

   b. Carlyn Shank, as UPPAC chair, represented Academic Professionals at the President’s inauguration event. Carlyn gave two minutes of remarks to connect the professional staff to the President’s strategic plan to help move his goals forward.

   c. Midge Grosch will be leaving her UPPAC post as she takes a position on the UIC campus. Many thanks to her for her contributions to the group. A replacement will be named at a later date.

The meeting was adjourned at 9:47am.