UPPAC Meeting Minutes
February 7, 2006
Videoconference

Attending:
   UIUC: Rick Atterberry, Vera Mainz, Mary Ellen O’Shaughnesssey (in place of Peg Rawles), Jane White
   UIC: Kari Dueball, Catherine Foley-DiVittorio, Patricia Gill, Marietta Giovannelli
   UIS: Shari McCurdy, Kathy Roegge
   UA: Rita Hunt, Marilyn Marshall, Jamie Painter, Stacey Wilson

1. The meeting was called to order by Kari Dueball at 9:08am. All present introduced themselves.

2. The minutes of the November 7, 2005 meeting were updated and accepted.

3. Old Business

   a. **UPPAC By-Laws**
      Approved by the Vice President for Academic Affairs Office, as posted, on November 17, 2005.

   b. **CIC (Committee on Institutional Cooperation) APSC (Association of Professional Staff Councils) Working Group**
      A teleconference was held on January 23, 2006 and the minutes will be distributed upon completion. The group has decided not to seek “official” status at this time due to the fact that funding from the CIC Office would be provided with this designation and the working group would only like to gain access to the official CIC website. Committees and subcommittees have been formed to cover various issues of importance to the group such as compensation advancement, performance review and job security. CIC continues to be a great source for information and making contacts at other universities. Wisconsin is currently hosting the web site for the CIC working group. Upcoming meeting dates are April 3 (teleconference), June 26 (teleconference) and October 15-16 (face-to-face) at the Big Ten Center in Chicago.

4. Campus Reports

   a. **UIS** –
      - Provost awarded $25,000 in the fall and APAC requested, and was awarded, an additional $10,000 professional development.
      - UPPAC member Shari McCurdy served on the committee that completed a preliminary case study about the salary practice (best practice). The report was given to the Provost, as well as John Loya, but the group is unsure where it stands and when/if they will be notified.
      - The UIS Strategic Plan is complete and APs are pleased with it.
      - APAC is scheduling open microphone sessions at their monthly meetings and have moved the location of those meetings from the Provost’s Office to the Library for a more open area and to hopefully encourage better attendance.
o Have been sponsoring “Lunch and Learn” meetings monthly discussing various issues and topics that are important to APAC members. Budget classes have been given by a fellow UIS staff member to staff, APs, faculty and students free of charge. The classes have been offered, both, online and in person. Attendance has been as high as 60 at each class.

b. UIUC –
  o CAP has had productive and engaging sessions with President White and Chancellor Herman, among others. President White stated that now is not the right time to move forward with the non-reappointment rights issue.
  o Looking into the potential to offer a ROTH 403B program.
  o Updated CAP by-laws to reflect grievance procedures.
  o Looking into carrying over credit for service time earned when an AP becomes a civil service employee and vice versa.
  o Establishing a re-districting committee. Won’t be finished until after the spring election.
  o Push for consistency among units in paying the licensing and certifications required for a job.
  o CAP awards are finalized and will be announced as soon as the winners are notified. The Chancellor will send a letter and then a news release is issued. The awards ceremony is April 4, 2006.
  o Will meet with the new Provost, Linda Katehi, in April.

c. UIC –
  o Gathering information about required fees being paid by the unit. This could have an extreme impact on the hospital and medical units. Will submit a proposal to the Senate and the Senators will consider the proposal after the next Senate’s meeting.
  o The next APAC meeting is April 5, 2006 and the speaker will be the Chancellor.
  o The University is looking at new grievance procedures for APs and faculty. There is a semi-rough draft that will be finalized and hopefully be enacted soon.

5. New Business

a. Rita Hunt, Office of Human Resources, explained their office’s services and the potential to offer financial seminars and personal advising to groups. There are multiple financial programs available through the state of Illinois that employees may not be aware of. Kathryn Ross (KatRoss@uillinois.edu) is the contact person.

b. Upcoming Meeting Dates
   May 23, 2006 at 9:00 am – videoconference
   August 1, 2006 at 9:00 am – videoconference
   *October ??, 2006 – face-to-face meeting with President at UIUC campus.
   (Waiting to hear back from the President’s Office for a date.)

The meeting was adjourned at 9:44am.