MINUTES

University Professional Personnel Advisory Committee
October 20, 1994

Present: Ann Borrelli (CA Admin), Constance Caveny (UIUC Admin), Sara Chilton (UIUC PAC),
Karen Ein (UIC APAC), Audrey Gordon (UIC APAC), Ann M. Loedl (UIC APAC), Robert
Harris (UIUC PAC), Susan Irza (UIUC Admin), Gayle Layman (CA Admin), Liz Perry (UIUC
Admin), Jim Wentz (UIUC PAC)

I. The Minutes of the April 15, 1994, meeting were approved with the addition of Jim Wentz as
present at that meeting (Copy attached).

II. The first order of business was the election of a chairperson for the year as specified in the
By-laws. Sara Chilton was nominated and then elected by unanimous consent.

III. Audrey Gordon briefed the Committee on Academic Professional initiatives at UIC. First, the
name of the campus committee has been changed from the Professional Advisory Committee
(PAC to the Academic Professional Advisory Committee (APAC) to increase awareness of both
the employee category and the Committee. She noted specific efforts to notify the campus
community of the change. A retreat has been placed for APAC members at Allerton Park,
November 1-2, 1994. APAC will be examining its internal organization and re-writing the By-
laws. The APAC budget has also been increased by the Chancellor which will facilitate efforts.
A new listserv has been developed with all academic professionals subscribed.

Second, the Committee has been in contact with the Senate Executive Committee to pursue
additional liaisons to specific Senate committees dealing with issues affecting academic
professionals.

Third, the grievance policy for the campus will soon be revised with APAC participation. The
Chancellor will be appointing a task force.

Fourth, relationships with past APAC members and CAPE winners will be formalized to retain
them as a resource pool for responsibilities such as search committees and other needs.

IV. Various updates on campus activities were made. The UIC committee on performance
evaluation has not met recently. A memo was sent indicating evaluations were to be
completed by November but the evaluation form is not available yet. A form from UIC to
record paid leave was circulated. Monthly collection of paid leave usage is now required by
the campus. The form was developed as an option and is not mandatory. Campus strategic
planning initiatives were also discussed.

V. Both PAC Chairpersons reported on activity at the campus. Copies of written summaries are
attached.

The Committee was adjourned.

Approved, Sept. 19, 1995
Submitted by Constance Caveny